

# **Haryana Forest Development Corporation**

(A government of Haryana undertaking)



## **E-Tender Document**

**TENDER NO. : GM/HFDC/YNR/23/2018-19**

**FOR**

**Purchase of Material Concerning furniture in work-shop under HFDC Yamuna Nagar or premises provided by HFDC Yamuna Nagar.**

## **Haryana Forest Development Corporation**

**Office: General Manager Haryana Forest Development Corporation  
Forest Complex, Jagadhri, New Grain Market Bye Pass Road, Yamuna  
Nagar(Haryana)**

**Telephone 01732-237824**

**E-mail:[gm.yamunanagar@hfdc.gov.in](mailto:gm.yamunanagar@hfdc.gov.in) Website: [www.hfdc.gov.in](http://www.hfdc.gov.in)**

**HARYANA FOREST DEVELOPMENT CORPORATION**  
**YAMUNA NAGAR (HARYANA)**  
**DETAILED NOTICE INVITING TENDER**

The online bids under Two Bid System from the eligible bidders / agencies are hereby invited on behalf of the Haryana Forest Development Corporation through website <http://haryanaeprocurement.gov.in> for supply of furniture making material at saw mill Unit Yamuna Nagar for the Financial year 2018-19. The bidders should submit their offers only for the rates. The tentative details of nature of work, specification of work, time schedule for completing the work, approximate quantity and amount is given as under:-

<b>Location of Unit</b>	<b>Items</b>	<b>Approximate Amount in Rs.</b>	<b>Time Schedule for completing the work</b>	<b>Earnest Money (1%) of the estimated cost.</b>
Saw Mill Unit Yamuna Nagar	Furniture Making Material	10.00 Lac.	31-03-2019	10000

2. Key Dates :

- a) Time / date of online publication 20.12.2018
- b) Downloading from 20.12.2018
- c) Submission upto 27.12.2018 at 17.00 Hours
- d) Technical bid opening at 28.12.2018 at 10.00 AM
- d) Financial / price bid opening – on 28.12.2018 at 11.00 AM.
- f) Bidding Documents can be downloaded online from the Portal <http://haryanaeprocurement.gov.in> by the contractor/agency registered on the Portal by paying document fee and e-service charge.
- g) Tender Document fees Rs. 500/- to be paid online.
- h) Tender Processing Rs. 1000/- to be paid online.

**HARYANA FOREST DEVELOPMENT CORPORATION**  
**YAMUNA NAGAR (HARYANA)**  
**TENDER APPLICATION FORM (TECHNICAL BID DOCUMENT)**

( To be filled by the tenderer)

**TENDER APPLICATION FORM- PART-I**

Tender for (Name of Work) .....

From:

.....(Name in block letters)

.....

.....( Address in full).

To

The General Manager  
Haryana Forest Dev. Corp.  
Yamuna Nagar.

Sir,

In response to the Tender Notice No. \_\_\_\_\_ Dated \_\_\_\_\_.  
I..... hereby declare that I have read all the conditions carefully and having agreed to them fully and unconditionally have submitted the financial bid attached with this document. The details mentioned above are true to my knowledge and the documents as listed below are attached herewith.

Documents to be submitted:-

- a. Signed copy of terms and conditions pages.
- b. Proof of Online payment of Earnest Money Deposit.
- c. Self attested copy of PAN Card.
- d. Proof of Bank Account.
- e. Financial Bid in separate cover.
- f. GST Registration Certificate

Signature of contractor or  
Authorized representative of Agency

Date \_\_\_\_\_

Place \_\_\_\_\_

**HARYANA FOREST DEVELOPMENT CORPORATION**  
**YAMUNA NAGAR (HARYANA)**  
**TENDER APPLICATION FORM (FINANCIAL BID DOCUMENT)**

( To be filled by the tenderer)

**TENDER APPLICATION FORM- PART-II**

Tender for (Name of Work) .....

From:

.....(Name in block letters)

.....  
.....( Address in full).

To

The General Manager  
Haryana Forest Dev. Corp.  
Yamuna Nagar.

Sir

In reference to your Tender No \_\_\_\_\_ Dated \_\_\_\_\_ I do  
hereby Tender the rates of below items :-

<b>Sr. No.</b>	<b>Particulars</b>	<b>Per Sft. Rate/Each</b>
1	Ply 12 mm W.P.	
2	Ply 18 mm W.P.	
3	Sunmica 1 mm	
4	Ply 9 mm W.P.	
5	Cord Board 12 mm	
6	Ply 6mm W.P.	
7	Teak Ply 4 mm	
8	Glass 5 mm	
9	Glass 10 mm	
10	Ply 3 mm W.P.	
11	Ply 4 mm W.P.	
12	Sleepwell Cushion 4" 3" 2" Ufoam	
13	Cloth	

## TERMS AND CONDITIONS FOR THE SUPPLY OF MATERIAL

1. Earnest Money:- Tender should be accompanied with an earnest money deposit as indicated in the tender notice against the material to be supplied in form of NEFT/RTGS/OTC. Earnest money is liable to be forfeited to Government if the tenderer fail to comply with any of the stipulated conditions. The earnest money of all the tenders which is not required by this office shall be returned immediately. No interest on earnest money will be paid.
2. The security so deposited by the contractor will only be released on the successful completion of the contract.
3. The period of the contract will/shall be up to 31/03/2019 from the date of acceptance of the tender which can be further extended.
4. The rates so quoted will remain same during the contract period. No increase in price of any item shall be allowed under any circumstances during the period of the contract.
5. The quantity of actual supplies is liable to be increased or decreased (quantity wise or item wise) according to the circumstances/requirement, During the period of contract.
6. The contractors will be personally responsible for the stipulated supply F.O.R. at Saw Mill ar as per work order by GM HFDC Yamuna Nagar
7. The quantities given in GM HFDC Yamuna Nagar can be increased/decreased or stopped as per circumstances/actual requirement.
8. The supplier should have Industry/outlet/agency for supplying of material. Material will be inspected at their place. Trading will not be allowed.
9. In case of breach of the terms & conditions the contractor is liable to lose his claim over the security deposit which will be forfeited.
10. In case of deliberately defective or untimely supplies the contract shall be liable to be cancelled and the requirement shall be met with at the cost of the contractor.
11. The GM HFDC Yamuna Nagar will reserve the right to accept or reject the lowest tender without assigning any reason of his having done so.
12. In the event of supplies not conforming to good quality the GM HFDC Yamuna Nagar may at his sole discretion reject or accept the supplies subject to such reduction in the price as he may consider reasonable in the light of the defects found in the supplies or the quality of the supplies accepted.
13. The offer shall be valid for acceptance upto the validity period of the tender.
14. One copy of these terms and conditions duly signed at the place specified by an authorized representative of the firm/supplier must be returned along with the tenders.
15. Conditional tenders will not be accepted.
16. In case of any dispute the decision of GM HFDC Yamuna Nagar shall be final and binding on you.
17. These conditions will form and be considered as part of the agreement.
18. Taxes as applicable shall be deducted from payment.
19. After getting supply order the contractor shall must have to signed an agreement within one week of getting the supply order.
20. In case of any dispute/Court case the Jurisdiction shall be at District Yamuna Nagar
21. In case it happened to be a public holiday on the day of opening of the tenders the same shall be opened on next working day. However, time of opening of the tender will remain the same.
22. The undersigned reserves the rights to reject all or any of the tender without assigning any reason whatsoever.

I/We have gone through the  
above terms & conditions & these  
terms & conditions are accepted to me/us.

Signature of contractor or  
Authorized representative of Agency

## **ELIGIBILITY CRITERIA**

1. The firm/agency / contractor/Individual should have a minimum annual turnover of Rs. 20 lakhs.
2. The firm/agency / contractor/Individual should be registered for payment of GST
3. The firm/agency / contractor/Individual should be registered for payment of Income Tax
4. The firm/agency / contractor/Individual should have valid registration with EPF and ESI
5. The firm/agency / contractor/Individual should have proven good track record of providing service of similar nature in Govt. / PSU (Good conduct certificate from Govt./PSU as proof where the service is being provided, and an affidavit stating that no court criminal case is pending against firm/any of the Directors of the company and has never been blacklisted or debarred by any Govt. organization or public sector undertaking)