

# Haryana Forest Development Corporation

(A government of Haryana undertaking)



## E-Tender Document

TENDER NO. : GM/HFDC/KNL/17/2018-19

FOR

Felling of Trees from Forest and Non-Forest areas with extraction of Stumps, Conversion, Measurement, Recording, Loading, Carriage, Unloading & Stacking (Making Lots) in Sale Depots and all related works as mentioned in S.O.R. with additional required works for logging operations in Dabwali & Rania Range (Goriwala, Abub Shahr, Dudiawala Block).

## Haryana Forest Development Corporation

Office: General Manager Haryana Forest Development Corporation  
Forest Complex, Near Railway Station, Karnal (Haryana)

Telephone 0184-2241545

E-mail: [gm.karnal@hfdc.gov.in](mailto:gm.karnal@hfdc.gov.in) Website: [www.hfdc.gov.in](http://www.hfdc.gov.in)

# HFDC

**Haryana Forest Development Corporation Limited**  
**General Manager, Karnal Tel. 0184-2241545**  
**E-Tender No. GM/HFDC/KNL/17/2018-19**

For carrying out various Felling/Logging operations under the jurisdiction of General Manager, Haryana Forest Development Corporation Karnal, e-tender under the online Two Bid System from the eligible Bidders/Agencies/Firms/Societies are hereby invited through website <http://haryanaeprocurement.gov.in>

The tender document and e-service charges of **Rs. 1,590/-** (Rs. 500/- cost of tender document + 90/- G.S.T. & Rs. 1,000/- e-service charges) and **E.M.D of Rs. 49,000/-** are to be paid online through e-procurement portal <https://haryanaeprocurement.gov.in> & the tender documents are available on the website <https://haryanaeprocurement.gov.in> from 19/01/2019. Last date for submission of e-Tender is 28/01/2019 (till 05:00 P.M.) The technical and financial bids will be opened on 29/01/2019 (11:00 A.M. onwards). If the tenders are cancelled or recalled on any grounds, the tender document fee & e-service fee will not be refunded. The undersigned can reject any/all tender (s) without assigning any reason thereof.

-sd-  
General Manager,  
HFDC, Karnal

**H F D C**

## DETAIL NOTICE INVITING TENDER

**e-Tender** is invited for below mentioned works in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Description of Works	EMD to be deposited by Bidder	Tender Document Fee+G.S.T + eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid of EMD Submission	Expiry Date & Time of Bid Preparation & Submission
1.	As per Scope of Works (Attached)	Rs. 49,000/-	1590/-	19.01.2019 09:00 A.M.	28.01.2019 05:00 P.M.	28.01.2019 05:00 P.M.

The Tender document+GST and e-service charges of Rs. 1,590/- (Rs. 500/- cost of tender document + 90/-GST & Rs. 1,000/- e-service charges) are to be paid online through e-procurement portal <https://haryanaeprocurement.gov.in> & the tender documents are available on the website <https://haryanaeprocurement.gov.in>. The detailed terms and conditions can be seen in the tender documents.

The Bidders shall have to pay for the Tender documents, EMD fees & eService fee online through e-procurement portal <https://haryanaeprocurement.gov.in> by using the service of secure electronic payment gateway. The secure electronic payments and eService fee can be made by eligible bidders online directly through Debit Cards & Internet banking Accounts and the Payment for EMD can be made online directly upto (at least transaction+1working day in advance to the last date of respective tender) through RTGS/NEFT/Netbanking.

**NOTE: If the tenders are cancelled or recalled on any grounds, the tender document fee & e-service fee will not be refunded.**

For any clarification regarding bid preparation and bid submission, please contact M/s Nextenders (India) Private Limited O/o. DS&D Haryana, SCO-09, IIInd Floor, Sector-16, Panchkula-134108 E- mail: [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com) Help Desk:1800-180-2097(Toll Free Number) +91-172-2582008-09 Details may be seen from the website <https://haryanaeprocurement.gov.in> &[www.hfdc.gov.in](http://www.hfdc.gov.in).

Under this process, the Pre-qualification/Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT/Netbanking available at the Single e-Procurement portal of GoH (Government of Haryana) and also mentioned under the TenderDocument.**
2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment of (Rs. 49,000/-) towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.
3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. on or before 28.01.2019 and make payment via RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.

The interested bidders shall have to pay mandatorily e-Service fee (under document fee–Non refundable) of Rs.1,000/- online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

**The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:**

## Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start Date and Time	Expiry Date and Time
1		<b>Tender Document Download and Bid Preparation/Submission</b>	19.01.2019 09:00 A.M.	28.01.2019 05:00 P.M.
2	<b>Technical Bid Opening</b>		29.01.2019 (11:00 AM)	
3	<b>Financial Bid Opening</b>		After opening of Technical Bid	

### Important Note:

- 1) The Applicants/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/Agency wherever required shall be opened online in the presence of such bidders/Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

#### **Envelope 1: Technical Bid**

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

#### **Envelope 2: Commercial Bid**

The bidders shall submit mandatorily online under prescribed template/format.

## Scope of works

The online bids under Two Bid System from the eligible bidders/agencies/contractors are hereby invited through website <http://haryanaeprocurement.gov.in> to carry out felling/logging works for Haryana Forest Development Corporation Limited under the jurisdiction of General Manager, Karnal and in other neighbouring states. The bidders should submit their offers only for the contractor's profit (Service Charge) in terms of the percentages of the amount payable for the work done on the basis schedule of rates. The tentative details of description of work, approximate quantity, amount and time schedule for completing the work is given as under:-

Description of Work	Approximate Quantity/Standing Volume	Approximate Amount in Rs.	Period of Contract
Felling of Trees from Forest and Non-Forest areas with extraction of Stumps, Conversion, Measurement, Recording, Loading, Carriage, Unloading & Stacking (Making Lots) in Sale Depots and all related works as mentioned in S.O.R. with additional required works for logging operations in Dabwali & Rania Range(Goriwala, Abub Shahar, Dudiyawala Block).	5000 cubic meter (Approx.)	49,00,000/-	<b>31-03-2019</b>

**N.B.:-** The above works can be increased or decreased depending upon the availability of work/markings lists.

## Terms and Conditions

1. **The contractor should have no relationship to any Government servant who is in charge of the work or who has any direct control over the work. Relationship in this case will mean father, mother, son, daughter, brother, sister, direct uncle, nephew, father-in-law, mother-in-law, brother-in-law, sister-in-law and first cousin of the officer concerned.**
2. The cost of tender forms once paid is not refundable on any account, nor will the amount be adjusted towards cost of any other tender forms
3. If bid receiving/opening day happens to be a holiday, bids will be received/opened on the next working day at the same time and venue.
4. The first requirement to participate in e-tender is to have digital signature and registration of tenderer with Haryana Government e-procurement.
5. The validity of bid is 31-03-2019 from the date of opening.
6. The General Manager reserves the right to accept or reject any or cancel any or all the tenders without assigning any reason thereof.
7. In case the tenderer/bidder has any doubt about the meaning of anything contained in the tender document, he shall seek clarification on any working day during office hours from the office of General manager HFDC , Forest Complex ,Near Railway Station, Karnal.
8. The tenderer/bidders are expected to examine all instructions, forms, departmental technical notes, terms & conditions mentioned in the tender document before participation in the tender.
9. The approved SOR can be seen in person in the office of General Manager, HFDC Karnal to facilitate the bidders. There are many items in the SOR and it is possible that the agency may be willing to work at different percentage for different items but for this tender purpose quoting item-wise percentage is not permissible. **The agency is required to assess the work composition and indicate only one percentage figure which will be applied to all the items listed in the SOR list.**
10. The bid of the bidder, who does not satisfy the qualification criteria in the bid documents, are liable to be rejected summarily without giving any reason and no claim whatsoever on this account.
11. Information regarding the sites, nature of work, technical specifications, terrain, locality, approximate quantity, amount etc. can be collected from the General Manager during office hours on all working days. The concerned Manager may be contacted for any assistance in site inspection/ field visits. It is also expected to study the detailed tender conditions attached to the tender document. No plea of ignorance of the agreement conditions or no complaint regarding the said conditions received after putting in the tender will be entertained. At all times during the contract period, the Assistant Manager/Deputy Manager/Manager officer will be the technical and administrative supervisors of the work. The bill raised by the contractor on completion of the work order has to be certified and verified by the above said officials of the departments as per the provisions contained in departmental rules/Forest Manual.
12. The quantities of work shown in the tender document are approximate and it may vary depending on availability of marking lists. The actual quantity/Volume, nature of work and place/site will be informed by the concerned Manager from time to time which will be binding on the contractor.
13. Item rate of Departmental Schedule of Rates relevant to logging operations though the rate contract will be for all items of work specified in the Schedule of Rates, the actual work requirement at any particular time may be only for certain activities specified in Schedule of Rates. The bidder/tenderer should not presume that all activities specified in the Schedule of Rates will be executed.
14. It shall be open to the General Manager to cancel/reduce/enhance the quantity of work to be executed based on availability of marking list/work and the General Manager's decision will be binding on the contractor.
15. Participation in the online bid shall amount to bidder's acceptance of the terms and conditions of the tender.
16. Preference will be given to the registered contractors of Haryana Forest Development Corporation Limited/Haryana Forest Department. Tenderers are advised to ensure their eligibility before quoting. Tenders submitted by ineligible tenderers will not be considered and the same will be summarily rejected.
17. In their offers, the bidders are required to quote the percentage of SOR at which they are willing to undertake the tendered works. Example: - If the bidder is willing to work at 105% of the rates specified in the SOR then he has to write just 105% in the column. The comparative statement (CST) for deciding the successful bidder will be arrived at based on the above quoted percentage. Rates shall be

quoted in the prescribed format of the Tender Schedules clearly in Indian Rupees both in words and in figures. In event of identical quotation, the bidder elder in age will be preferred and in case of firm/agency/society, the date of registration of the firm shall be taken into consideration for decision.

18. The HFDC Schedule of Rates (SOR) are based on prevailing wage rate and are therefore payable by statute. Therefore, the maximum and minimum percentage permissible is 110% and 102% respectively. **The figures can have maximum one place of decimal and any thereafter will not be taken into consideration.**
19. Applicable GST, EPF and ESI will be paid by HFDC as per Government policy guidelines.
20. In case the tenderer quoting different total amount in words and figures also, lower of the same will be considered valid and shall be binding on him/her.
21. Canvassing or negotiation, direct or indirect, would render the tender liable for exclusion from consideration.
22. Normally, for decision on the offered tenders, at least three offers will be required. If the participation is less than three, then re-tender will be done. However, in situations of urgency of work or any emergent requirement to be recorded in writing with due justification, work may be awarded to the lowest bidder provided the profit margin sought in the bid is less than 10%.
23. The lowest tender will ordinarily be accepted, but the authority competent to accept the tender reserves to himself the power of accepting or rejecting any tender without assigning any reason thereof and can also any time by notice in writing to the bidder(s) terminate the tendering process.
24. If the lowest bidder fails to sign agreement within stipulated period of time, the offer will be given to second lowest bidder. The Earnest Money of L-1 will be forfeited.
25. All the corrections in the tender form shall be initiated by the tenderer himself. The tenderer shall submit the filled up tender form together with all pages intact duly signed by the contractor himself or his/ her authorized representative.
26. The tenders submitted by tenderers shall remain valid for acceptance for a financial year 2018-19 from the date of opening of the tender. However this period can be extended with the consent of both parties. During the said financial year 2018-19 or the extended date as the case may be, the tenderer shall not be entitled to revoke or cancel his tender or to vary the tendered rates given or any terms thereof, without the written consent of the Haryana Forest Development Corporation Limited.
27. The authorized representatives of Tender Committee constituted by G.M. HFDC Karnal will open the bid in the presence of the Tenderers/Bidders or their representatives who choose to attend at the appointed place and time. The qualification for the technical bid shall be based on the online receipt of all the documents required on or before the closing date and time of bidding. Financial Bids/Price Bids of only the technically qualified bidders will be opened for evaluation.
28. The tenderer whose tender is accepted will be informed regarding acceptance of his tender by a Confirmation Order/Award letter at earliest. The successful tenderer within ten days after issuing of confirmation/Award letter for his tender shall have to execute an agreement in the prescribed form on a proper non-judicial stamp paper (worth Rs.100/-) to be supplied by him at his cost failing which the acceptance of his tender shall be considered as withdrawn and the EMD submitted by the tenderer shall stand forfeited to the Haryana Forest Development Corporation Limited. A further period up to 10 days shall be allowed by the General Manager for signing agreement if the successful bidder is able to furnish sufficient justification for delay.
29. Bid securities (EMD) of the unsuccessful Tenderer/Bidder will be returned at the earliest.
30. The tenders of Haryana Forest Development Corporation Limited are item rate based. The tender on item rate contract will be valid for said period and work order will be issued to the successful bidder as and when a particular work is required to be done at a point of time. Therefore consistency and commitment of the contractor is essential for success of work. The tender will involve Earnest Money Deposit to the extent of 1% of the estimated cost of work at the time of filling of tender. The EMD of successful bidder shall be treated as security and of unsuccessful bidders it will be refunded without any interest. **Further, additional 1% i.e. Equivalent to the EMD will be deducted from the first running bill of the contractor and retained as additional security till the period of contract. On completion of contract period, the security and additional security deposited shall be refunded within one month without any interest** after the successful completion of the contract work and on producing the Non Liability Certificate from the concerned officer.
31. The successful tenderer herein after referred as the "contractor" shall start execution of work after signing the agreement in the prescribed form and on receiving the work order from time to time as may be required. He/She should complete all works as per the prescribed time schedule and the

specifications and directions given by the officers of the Haryana Forest Development Corporation Limited from time to time.

32. The period of contract shall be as in the tender schedule. The Haryana Forest Development Corporation Limited may also short-close the contract in case of non-availability of work/markings lists. The HFDC is not bound to pay any compensation in such cases.
33. In case the contractor defaults or withdraws from discharge of the work order before its completion, no payment even for the partly executed work shall be made besides his contract security shall also be forfeited.
34. In case the work is abandoned mid-way, all the bills due to the contractor will be impounded and EMD as well as Security Deposit will be forfeited. The Haryana Forest Development Corporation Limited will make necessary arrangements to carry out balance work at the risk and cost of the contractor.
35. The Tender issuing authority may terminate the work order if it is found that the contractor is blacklisted on the previous occasions by any of the Government Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings etc. and all the amount paid for subject work with damages, if any, will be recovered from the Bidder.
36. The contractor, his agent and other employee working in the contract area shall carry out all orders issued by the General Manager and the Manager in connection with contract work. The work order will be issued by the General Manager in writing to contractor from time to time as and when work becomes available. The contractor will execute the work within specified period time as per specification provided in work order. The responsibility of satisfactory execution of tender work through proper supervision and timely corrective measures vests with concerned Manager and staff in-charge of work.
37. All statutory obligation under minimum wages Act, contract labour (R and A) Act, 1970, GST, service charges etc. applicable shall be followed by contractor, Any report & deviation of violation may lead to termination of contract. Next bill shall be entertained only after the Contractor has enclosed the due challan showing discharging of all statutory payments including GST, ESI, EPF etc. The contractor will produce the details of mandatory statutory payments made to the laborers as under:-

S. No.	Name with EPF and ESI number of Employees	Monthly wages per person	ESI (as applicable)	EPF (as applicable)	Service Tax / Edu. Cess (as applicable)	Service charges	Total per person per month
1	2	3	4	5	6	7	8

38. Contractor should employ or engage his own workmen and should strictly abide by all requirements under the Labour Legislation in force from time to time including the payment of Wages Act, the minimum Wages Act, Industrial Disputes Act, Employees' Provident Fund Act, Workmen's Compensation Act, the Contract Labour (Regulation and Abolition) Act etc. Contractor should comply with the provisions of Employees State Insurance Act and Employees Provident Fund and Miscellaneous Provisions Act. The name and other details of employees engaged by the contractor should be intimated to the Haryana Forest Development Corporation Limited.
39. All other conditions contained in State Government decision vide Commissioner-Cum-Secretary to Government of Haryana, Forest Department letter No. 3534-ft-5-2000/11339 dated 06-07-2000 shall be complied with.
40. Payment as per the prevailing wage rate will be done by the contractor in accordance with government rules. As the HFDC SOR are based as minimum wages, whenever the minimum wage rate increases, the HFDC will pay the corresponding premium on the SOR payable to laborers by the contractor.
41. The contractor shall maintain the books of accounts/documents should be produced as and when required by the HFDC. The contractor shall also maintain the attendance detail of labourer engaged by him for execution of work.
42. Contractor should apply and obtain the License prescribed under the Contract Labour (Regulation and Abolition) Act 1970 and rules there under within one month of the award of the contract, provided the contractor employs more than twenty workers on any day.
43. The HFDC shall not be responsible for payment of any compensation on account of any loss caused to the tenderer due to natural calamities or other supervening impossibilities.
44. The tenderer shall abide by the provisions made under the Labour Laws and other relevant Statutes as applicable in execution of the work and shall be responsible for making payment of compensation, if any, to any workman during execution of the contract.



45. The contractor shall be fully responsible for the omissions and commissions of the labourers engaged by him in connection with the execution of the work. The Haryana Forest Development Corporation Limited will not undertake any responsibility of the labourers engaged by the contractor
46. No extension of the period of the contract shall ordinarily be granted. However, if the delay in completing the work within the period specified is due to circumstances beyond the control of the contractor, extension of time may be granted by the General Manager for one/three/six months respectively.
47. In no circumstance, the successful bidder would be allowed to sublet the works in part or whole of the contract, assigned to him.
48. On the expiry of the period of the contract, all rights of the contractor shall cease absolutely.
49. The successful bidder shall not construct any permanent structure at the site of work and shall have no right on the land or asset of the Government. Any complaint of less wage payment/delay in payment of wages may also lead to imposition of penalty including forfeiture of security amount.
50. The General Manager will have full rights to issue any clarification regarding the interpretation at any of the terms or conditions in the interest of better execution at work and the same will be binding on the contractor.
51. The contractor, his authorized agents and other employees engaged by him in the contract area shall be bound to render such assistance as may be required of them by any Officer of and above the rank of assistant Manager in putting out fires and theft of timber/fuel wood in which the contract area is situated.
52. The contractor may execute works through mechanized means only if it increases the quality and speed of work and without causing any damage to timber/fuel wood.
53. The works shall be done only under the supervision of HFDC officers and as directed by them.
54. The contractor will give preference to workers/labourers residing in the vicinity/ locality for the tender work.
55. The General Manager may add such other special conditions as would be deemed required considering the nature of circumstances of the work.
56. The felling of trees will be done in such a way that as not to cause damage to other trees and vegetation in the forests. Penalties on account of any damage to the existing vegetation will have to be borne by the contractor.
57. Felling shall be done as per departmental technical note /guidelines/prescriptions.
58. Contractor shall ensure maximum conversion.
59. No tree shall be felled other than mentioned in the marking list provided by the HFDC to the contractor. Contravention of this will be treated as breach of Agreement and will be liable to termination of the contract/Tender with forfeiture of EMD.
60. All tendered work (felling/Conversion/transportation/Stacking/recording etc.) shall be done under the strict supervision of HFDC work in-charge/Officers.
61. Contractor shall arrange all labour, flag men, equipment's, tools, materials, machinery, means of transport/carriage (truck/Tractor/cart etc.) required for felling, conversion, transportation, loading, carriage, unloading, lot making, stacking, recording and related works.
62. Contractor shall ensure all safety measures keeping in view the accident prone nature of work. First aid boxes should be kept at felling sites for emergency. He shall ensure to avoid damage to the trees themselves, surrounding trees, buildings, road, crop, passing vehicles, animals and human beings. In case of any loss to property/-ies or life/-ves he will be sole responsible
63. Contractor shall ensure uprooting of stumps wherever required/in will be indicated in work order.
64. Contractor shall ensure the complete transportation/carriage of daily felled forest produce before sun-set with the Ravana Challan issued by the concerned work in-charge deputed by the HFDC. No carriage shall be done after sun-set.
65. Contractor shall ensure the felling work within in the stipulated time period mentioned in the work order.
66. In case of any dispute between the General Manager/Manager/Supervisory official/s and the contractor on any matter arising out of the contract, the decision of the General Manager will be final. The contractor may appeal to the Chief General Manager whose within two months of the date of the order of the General Manager .The decision of C.G.M there-on shall be legally binding on the both parties.
67. All disputes arising out of the execution of the agreement shall be subject to the jurisdiction of the Court at Karnal.

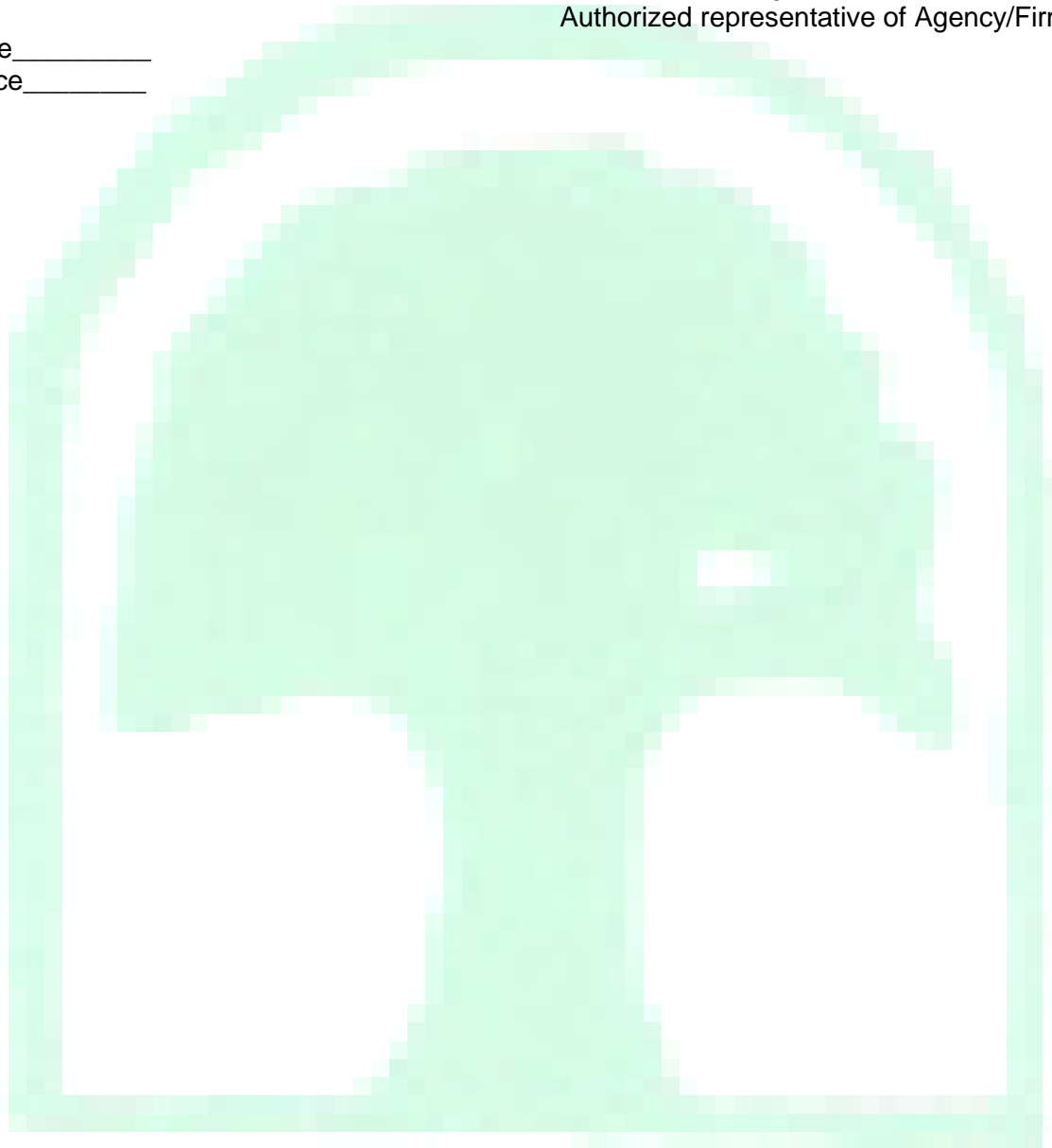
**Undertaking**

I/We have read all the mentioned terms and conditions including Schedule of Rates of Works prevalent in Haryana Forest Development Corporation Limited carefully and having agreed to them fully and unconditionally.

Signature of contractor/Bidder or  
Authorized representative of Agency/Firm/Society

Date \_\_\_\_\_

Place \_\_\_\_\_



HFDC

**Haryana Forest Development Corporation Limited**

**General Manager, Karnal**

**TENDER APPLICATION FORM (TECHNICAL BID DOCUMENT)**

**(To be filled by the Tenderer)**

**TENDER APPLICATION FORM- PART-I**

Tender for (Name of Work) .....

From:

.....(Name in block letters)

.....

.....( Address in full).

To

The General Manager

HFDC, Karnal

Sir,

In response to the Tender Notice No. .... Dated .....

I..... hereby declare that I have read all the conditions carefully and having agreed to them fully and unconditionally have submitted the financial bid attached with this document. The details mentioned above are true to my knowledge and the documents as listed below are attached herewith.

<b>Documents to be submitted:</b>	
<b>Sr. No.</b>	<b>Documents</b>
<b>1</b>	Signed copy of terms and conditions pages.
<b>2</b>	Self-attested copy of Aadhar Card.
<b>3</b>	Self-attested copy of PAN Card.
<b>4</b>	Copy of ESI registration Certificate.
<b>5</b>	Copy of EPF registration Certificate.
<b>6</b>	Copy of GSTIN.
<b>7</b>	Self-attested experience certificate.
<b>8</b>	Bank Account statement of Last Six Months.
<b>9</b>	Proof of Registration with Haryana Forest Department / HFDC.

Signature of contractor/Bidder or  
Authorized representative of Agency/Firm/Society

Date \_\_\_\_\_

Place \_\_\_\_\_

**Haryana Forest Development Corporation Limited**  
**General Manager, Karnal**  
**TENDER APPLICATION FORM (FINANCIAL BID DOCUMENT)**  
**(To be filled by the Tenderer)**  
**TENDER APPLICATION FORM- PART-II**

Tender for (Name of Work) .....

From:

.....(Name in block letters)

.....

.....( Address in full).

To

The General Manager,  
 HFDC, Karnal

Sir

In reference to your Tender No..... Dated ....., I do hereby willing/  
 Tender to the percentage of Schedule of Rates (SOR) as written below at which I am/we willing to execute  
 different forestry operations.

Name of Office	Amount (%) payable by HFDC towards SOR	The Percentage of SOR at which I am/ we are willing to work (Contractor's Profit)	
		In Figures	In Words
General Manager, HFDC, Karnal	100		

- Note:**
- 1 Schedule of rates (SOR) are based on prevailing Minimum Wage Rate, Profit rate for contractor quoted less than 2 % will be summarily rejected.)
  - 2 All statutory obligations under Minimum Wages Act, Contract labour (R&A) Act 1970, Service Tax, Service Charges, etc. as applicable shall be followed by the contractor. Any report of deviation may lead to termination of contract.
  - 3 The minimum and maximum Contractor's profit percentage permissible is 102% and 110% respectively.
  - 4 The figures can have maximum one place of decimal.
  - 5 Whenever the minimum wage rate increases, the department will pay the corresponding premium on the SOR rate.
  - 6 **Other then contractor's profit applicable GST, EPF and ESI will be paid by HFDC as per Government Policy Guidelines.**

Signature of contractor/Bidder or  
 Authorized representative of Agency/Firm/Society

Date\_\_\_\_\_

Place\_\_\_\_\_

**Haryana Forest Development Corporation Limited  
General Manager, Karnal  
Standard Agreement Form**

**(TO BE EXECUTED ON A NON JUDICIAL STAMP PAPER OF RS.100/-)**

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ Between Shri/ M/s. \_\_\_\_\_ of \_\_\_\_\_ (hereinafter referred to as the "Contractor", which term shall unless the context indicates otherwise, include, besides the said contractor his heirs, executors, administrators, legal representatives and assigns) of the one part and the General Manager, Haryana Forest Development Corporation Limited, Karnal (hereinafter called the "HFDC") of the other part.

WHEREAS tenders were invited by the HFDC as per tender No.GM/HFDC/KNL/13/2018-19 dated 25-12-2018 issued by the General Manager for the works mentioned in E-Tender Document under heading SCOPE OF WORK.

WHEREAS the contractor has in his tender dated \_\_\_\_\_ addressed to the General Manager, HFDC, Karnal, submitted his tender for the works mentioned E-Tender Document under heading SCOPE OF WORK for a period ending on 31.03.2019 and has undertaken to carry out all works according to the specifications/guidelines contained in the conditions/special conditions hereinafter appearing, at his own cost.

WHEREAS the said tender of the contractor has been accepted by the General Manager subject to the terms, covenants, conditions, special conditions and provisions hereinafter appearing.

WHEREAS the contractor has deposited Rs 49,000/-as security for the due fulfillment by him of the terms, covenants, conditions, special conditions and provisions hereinafter contained.

WHERE AS it is understood by and between the parties that the terms and conditions set out in the tender document and the conditions of contract together with all schedules, drawings, sketches, rules appended here to form part of this agreement.

NOW THESE WITNESS that for carrying out the said agreement into execution the contractor for himself, his heirs, executors, administrators, legal representatives and assigns and the General Manager acting for and on behalf of the Haryana Forest Development Corporation Limited, Karnal and his successors and assigns do here by mutually contract with the other and others of them as follows:-

General Manager  
HFDC, Karnal

Signature of contractor/Bidder or  
Authorized representative of Agency/Firm/Society

Witness