

Haryana Forest Development Corporation

(A government of Haryana undertaking)



Sealed Tender Document

TENDER NO. : GM/HFDC/KKR/04/2019-20

FOR

Outsourcing of Services of Un-skilled, Semi-skilled, Skilled and Highly Skilled Categories

Haryana Forest Development Corporation

Office: General Manager Haryana Forest Development Corporation

Forest Complex ,Pipli Kurukshetra(Haryana)

Telephone 01744-230364

E-mail: gm.kurukshetra@hfdc.gov.in Website: www.hfdc.gov.in

Index

S. No.	Description	Page No.
1.	Notice Inviting Tender	3
2.	Scope of Work	4
3.	Terms & Conditions	5-12
3.	Undertaking	13
4.	Similar Work Experience	14
5.	Technical Bid	15
6.	Financial Bid	16
7.	Annexure-I (Standard Agreement Form)	17
8	Proforma of Bank Guarantee for Contract Performance	18

General Manager
Haryana Forest Development Corporation Limited,
Kurukshetra
Forest Complex, Near Zoo, G.T. Road, Pipli
Tel. 01744-230364 E-mail gm.kurukshetra@hfdc.gov.in
Website: www.hfdc.gov.in

Tender Notice

The Sealed Tender are invited under two bid system i.e. Technical and Financial bids from the eligible bidders/agencies/Societies/Contractors for outsourcing of services of un-skilled, semi-skilled, skilled and highly skilled Categories under the jurisdiction of General Manager, Haryana Forest Development Corporation Kurukshetra. The tender documents can be downloaded from the website of Haryana Forest Development Corporation Limited i.e. www.hfdc.gov.in and submit alongwith Bank Draft of Rs. 590/- (Rs. 500/- cost of document + Rs. 90/- GST) and Earnest Money Deposit (EMD) of Rs. 50000/- drawn in favour of the General Manager, Haryana Forest Development Corporation Limited, Kurukshetra

Name of Corporation	Name of Work/Notic/Tender	Start & Closing Date and Time	Technical Bid Opening Date and Time	EMD Amount (in Rs.)	Nodal Officer/Contact Details/Email	Tender ref. No./Tender No.
Haryana Forest Development Corporation Ltd., Kurukshetra	Outsourcing of services of un-skilled, semi-skilled, skilled and highly skilled Categories	20.06.2019 to 04.07.2019 (02:00 PM)	04.07.2019 (02:30 PM)	50000/-	General Manager 01744-230364 gm.kurukshetra@hfdc.gov.in	GM/HFDC/KKR/04/2019-20

The bidders shall seal the two envelopes (both Technical and Financial bids in two separate envelopes) and put in one outer cover and submit it on or before July 4, 2019 by 02:00 PM at the above address. The Technical bids will be opened on the same day in the presence of bidders or their representatives. If the tender is cancelled or recalled on any grounds, the tender document fee will not be refunded. The General Manager, Haryana Forest Development Corporation Limited, Kurukshetra can reject any/all tender(s) without assigning any reasons thereof.

General Manager,
HFDC, Kurukshetra

Scope of works

The bidders should submit their offers only for the Administrative/Service Charge in terms of the percentages of the amount payable for the work done on the basis of DC rates. The tentative details of description of work, approximate manpower and time schedule is given as under:-

Description of Work	Approximate Manpower	Period of Contract
Outsourcing of Services of Un-skilled, Semi-skilled, Skilled and Highly Skilled Categories under the jurisdiction of General Manager, Haryana Forest Development Corporation, Kurukshetra.	20	31-03-2020

N.B.:- The required manpower shall be deployed by the service provider on minimum wage/DC rate. However, the requirement of manpower can be increased or decreased from time to time.

